1. **Construction work :**

| **Ref.** | **KPIs** | **Submission** | **Actual score** | **Comments** |
| --- | --- | --- | --- | --- |
| **Y = Yes**  **N= No**  **N/A = Not applicable** |
| **A** | **GENERAL** |  |  |  |
| 1. | Is the acknowledgement of **Eskom's SHE rules** and requirements form **(Annexure B)** signed and submitted by the tenderer? |  |  |  |
| 2. | **SHE policy signed by CEO/ MD**-  Comply to OHS Act Section 7 or OHSAS 18001 |  |  |  |
| 3. | **Costing for Safety Health and Environmental management (Bill of Quantities) eg, hygiene surveys, PPE, refer to Annexure in SHE Spec**  Has the tenderer submitted detailed costing for H&S (The cost should be broken down, and not provided as a lump sum) |  |  |  |
| 4. | Valid Letter of Good Standing (LOGS) (COIDA or equivalent) |  |  |  |
|  |  |  |  |  |
| **B** | **OHS PLAN. Also provide supporting documentation, e.g. Procedures etc.** |  |  | Contractor must elaborate on how they will comply in line with the provided Safety and Health Specification |
| 1. | Provide a Contractor OHS organogram |  |  |  |
| 2. | **Applicable SHE appointments, roles and responsibilities**  Construction Manager: (**provide proof of Registration** with the SACPCMP) and Assistant Construction Manager (as may be applicable) |  |  | For other appointments Refer to Annexure B in SHE Spec. For appointment, a sample of appointment template will suffice at this stage.  Note: other applicable appointments will be assessed during site readiness evaluation |
| Construction Supervisor and Assistant Construction Supervisor (as may be applicable) |  |  |  |
| Construction Health and Safety Officer / Manager (provide **proof of Registration** with the SACPCMP |  |  |  |
| 3. | Compliance to Eskom Life Saving Rules |  |  | No indication of Life saving rules |
| 4. | Incident Management |  |  |  |
| 5. | Baseline Risk Assessment (BRA)  Identification, assessment and management of SHE risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA |  |  |  |
| 6. | Personal Protective Equipment |  |  |  |
|  | Emergency preparedness and response Eg. Medical and first aid arrangements |  |  |  |
| 7. | Vehicle and driver behavior |  |  |  |
| 8. | Traffic management plan (vehicles and pedestrians) |  |  |  |
| 9. | Contractor or supplier (subcontractor) selection and management |  |  |  |
| 10. | Safety aspects taken into consideration during design and specifications (done by the contractor), should be referred to i.e. Engineering document |  |  |  |
| 11. | Applicable Permits e.g ORHVS, Permit to Work, operator permit, live line crossing permits, etc |  |  | After the project commences. |
| 12. | Selection, placement / employment and training procedures, including induction and, ongoing training (eg. toolbox talks) in ‘Basic Safe Work’ and Occupational Health and Safety training for newly hired or promoted supervisors, and Safety awareness promotions |  |  |  |
| 13. | Control of dangerous and hazardous substances |  |  |  |
| 14. | Audits to ensure compliance with safety plans.  Daily site safety inspections. |  |  | To be verified once site commences. |
| 15. | Observations (Planned Task Observations, Behavioral Safety Observations)) |  |  |  |
| 16. | Monitoring of employee exposures to Occupational Hygiene Stressors, eg noise, dust, etc. |  |  |  |
| 17. | Medical Surveillance program |  |  |  |
| 18. | Inspection of plant, tools and equipment prior to introduction to site and regularly thereafter |  |  |  |
| 19. | Occupational Health and Safety communications and meetings, including daily safe task instructions and project safety meetings. |  |  |  |
| 20. | Contractor senior management involvement with Company’s staff in consultative processes and daily management Safety walkabouts. |  |  | To be verified on site. |
| 21. | Past health and Safety performance statistics of the company (at least two years) |  |  |  |
| 22. | Substance abuse management |  |  |  |
| 23. | Housekeeping programs |  |  |  |
| 24. | Document and record management, including details of what is kept and for how long. |  |  |  |
| 25. | Workers welfare facilities |  |  |  |
| **C** | **SHE FILE** |  |  | Contractor to provide supporting documentation as per OHS Plan above |
| 1 | **COMPETENCY AND RESPONSIBILITIES**  **Certificates and appointment letters**  (Consider scope of work, risks, SHE plan and applicability) CV’s and qualifications / certificates. |  |  | (Curriculum Vitae, proof of qualification, training certificates) |
| Construction Manager |  |  | (Proof of Registration) |
| Construction Supervisor |  |  |  |
| Construction Health and Safety Officer or Manager |  |  | (Proof of Registration) |
| 2 | Personal Protective Equipment |  |  | (Procedure or other relevant information) |
| 3 | Incident Management |  |  | (Procedure) |
| 4 | Emergency preparedness and response |  |  | (Procedure) |
| 5 | Traffic management plan (vehicles and pedestrians) |  |  | (Procedure or other relevant information) |
| 6 | Contractor or supplier (subcontractor) selection and management |  |  | (Procedure or other relevant information) |
| 7 | Safety aspects taken into consideration during design and specifications (done by the contractor), should be referred to i.e. Engineering document |  |  |  |
| 8 | Applicable Permits e.g ORHVS, Permit to Work, operator permit, live line crossing permits, etc |  |  | (Procedure or other relevant information) |
| 9 | Control of dangerous and hazardous substances |  |  | (Procedure or other relevant information) |
| 10 | Audits to ensure compliance with safety plans.  Daily site safety inspections |  |  | (Templates) |
| 11 | Observations (Planned Task Observations, Behavioral Safety Observations) |  |  | (Templates) |
| 12 | Monitoring employee exposures to Occupational Hygiene Stressors, eg noise, dust, etc. |  |  | To be done once site commences. |
| 13 | Medical Surveillance program |  |  | (Programme) |
| 14 | Inspection of plant, tools and equipment prior to introduction to site and regularly thereafter |  |  | (Registers / checklists) |
| 15 | Occupational Health and Safety communications and meetings, including daily safe task instructions and project safety meetings. |  |  | (Procedure or other relevant information) |
| 16 | Contractor senior management involvement with Company’s staff in consultative processes and daily management Safety walkabouts. |  |  | (Procedure or other relevant information) |
| 17 | Substance abuse management |  |  | (Procedure or other relevant information) |
| 18 | Housekeeping programs |  |  | (Programme) |
| 19 | Document and record management, including details of what is kept and for how long |  |  | (Procedure or other relevant information) |
| 20 | **Baseline Risk Assessment** **(BRA)**  Identification, assessment and management of SHE risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA |  |  | (Procedure, Baseline Risk Assessment) |
|  | **TOTAL** |  |  | **Approved** |

**Score:**

**0 = Document not submitted OR submitted but does not satisfy the minimum requirements**

**1 = Document submitted and the content satisfy the minimum requirements**

**\*NOTE: For explanatory notes for the listed items (SHE requirements) please refer to 240 - 77433139 Annexure A: Supplier Risk Category**

1. **Other requirements**

| Ref. | KPIs | Submission | Actual score | Comments |
| --- | --- | --- | --- | --- |
| Y = Yes  N= No |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
|  | **TOTAL** |  |  |  |

**Score:**

**0 = Document not submitted OR submitted but does not satisfy the minimum requirements**

**1 = Document submitted and the content satisfy the minimum SHE requirements**

**Development Team**

* Power Delivery Projects